



**JOINT FAO/WHO FOOD STANDARDS PROGRAMME**

**CODEx COMMITTEE ON GENERAL PRINCIPLES**

**Thirty-fourth Session**

**Lille, France**

**2–6 June 2025**

**CODEx PROCEDURAL MANUAL:  
REVIEW OF INCONSISTENCIES IN LANGUAGE AND SUPERSEDED CONTENT,  
APART FROM SECTION 3**

(Prepared by the Codex Secretariat)

**I. BACKGROUND**

1. Based on the request from the 33rd session of the Codex Committee on General Principle (CCGP33),<sup>1</sup> the 46th session of the Codex Alimentarius Commission (CAC46) approved the issuance of a circular letter (CL) soliciting proposals from Members on inconsistencies in language and superseded content of the *Codex Alimentarius Commission Procedural Manual*, apart from Section 3.<sup>2</sup>
2. CL 2024/27-GP<sup>3</sup> was issued in March 2024 with a deadline of 2 September 2024. Comments in response to this CL were received through the Codex online commenting system (OCS) and published on the CAC47<sup>4</sup> webpage.
3. CAC47 requested the Codex Secretariat to a) undertake follow-up as appropriate on the comments received in response to the CL and at CAC47<sup>5</sup> regarding language inconsistencies, translation errors, and superseded content; and b) prepare a document based on the comments on the possible superseded content for consideration by CCGP34 for review and recommendations to CAC.<sup>6</sup>
4. Issues related to part a) above are being addressed by the Codex Secretariat in an ongoing stepwise manner and in consultation with the FAO Translation team as appropriate with the goal of ensuring consistency.
5. This document includes:
  - a. Members' responses to CL 2024/27-GP on superseded content and possible follow-up actions for consideration by CCGP (Appendix I)
  - b. A description of the editorial changes recommended by the Codex Secretariat for the 31st edition and those already applied by the Codex Secretariat to the 30th edition (Appendix II).

<sup>1</sup> REP23/GP, paragraph 36(iii) [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252FFinal%252520Report%252520CCGP33%252FFREP23\\_GPe.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252FFinal%252520Report%252520CCGP33%252FFREP23_GPe.pdf)

<sup>2</sup> REP23/CAC, paragraph 115(ii) [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-46%252F%25E2%2598%2585Final%252520Report%252FFREP23\\_CACe.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-46%252F%25E2%2598%2585Final%252520Report%252FFREP23_CACe.pdf)

<sup>3</sup> CL 2024/27-GP: [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FCircular%252520Letters%252FCL%2525202024-27%252Fcl24\\_27e.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FCircular%252520Letters%252FCL%2525202024-27%252Fcl24_27e.pdf)

<sup>4</sup> CX/CAC 24/47/2 Add.1, Annex 1 [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FWorking%252BDocuments%252Fcac47\\_02e\\_Add1.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FWorking%252BDocuments%252Fcac47_02e_Add1.pdf)

<sup>5</sup> CAC47/CRD08, page 3, « Concernant la version française, le Sénégal propose de créer un comité ad hoc francophone pour examiner la traduction de la 29ième édition du Manuel avant sa publication. » [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FCRDs%252Fcac47\\_crd08x.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FCRDs%252Fcac47_crd08x.pdf)

<sup>6</sup> REP24/CAC, paragraph 27(ii-iii) [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FFINAL%252BREPORT%252FFREP24\\_CACe.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FFINAL%252BREPORT%252FFREP24_CACe.pdf)

## II. RECOMMENDATIONS

6. CCGP34 is invited to:
  - a. consider the proposed actions to address superseded content and other issues identified by Members in the *Codex Procedural Manual* (Appendix I); and
  - b. note the actions already implemented in the 30th edition and planned for the 31st edition regarding language inconsistencies and translation errors (Appendix II).

## APPENDIX I

**SUPERSEDED CONTENT IN THE CODEX PROCEDURAL MANUAL (APART FROM SECTION 3)**

In response to CL 2024/27-GP,<sup>7</sup> several Members indicated there was no superseded content identified. Other Members noted there were cases of superseded content and identified the need for further review of various parts of the text. The following tables catalogue, by section, the actionable observations and proposals from Members followed by the response and/or proposed course(s) of action from the Codex Secretariat. Some actions have already been taken for the 30th edition of the *Codex Procedural Manual*, which was published in March 2025, and these have been omitted from this list.

**SECTION 1 BASIC TEXTS AND DEFINITIONS**

Note that any changes to the Rules of procedure of the Codex Alimentarius Commission are subject to approval by the FAO and WHO Governing Bodies.

**Table 1: Section 1.2 Rules of procedure of the Codex Alimentarius Commission**

Location	Nature of comment received	Analysis and/or proposed follow-up
Rule VI Sessions, paragraph 6	Sessions may be webcast or hybrid.	This section refers to the fact that the meetings are held in public, which can be achieved irrespective of the format of the meeting. It is proposed to retain the text as is.
Rule IX Observers, paragraph 2	In the past, Palestine was registered as public, not Observer on the ORS.	The issue seems to be one of implementation of the rule, rather than the rule itself. Since about 2017 and, based on extensive consultation with the FAO and WHO legal offices, there has been a clear process to be followed with regard to requests from Palestine to participate in Codex meetings, which the Codex Secretariat provides to all host secretariats and chairpersons. It is proposed to retain the text as is.
Rule X Records and Reports, paragraph 2	Reports are no longer circulated to all Members but posted on the Codex website.	While it is acknowledged that the means by which documents are circulated or made available have evolved over the life of CAC, the term has not prevented such evolution as the intent of the Rule remains clear. It is proposed to retain the text as is.
Rule XI Subsidiary Bodies, paragraph 7	DGs do not select the locations for sessions of subsidiary bodies.	In line with the FAO Basic Texts and the Codex Rules of Procedure, sessions of subsidiary bodies and places of meetings are convened/determined by the Directors-General of FAO and WHO. This is to preserve the neutrality, impartiality and integrity of the work of the body concerned, and is a principle applied across the UN system. It is proposed to retain the text as is, acknowledging that pragmatism is used in implementing the rule.
Rule XIV Languages, paragraph 1	CCNASWP only operates in English, so the language should be tweaked to reflect that.	The agreement to establish CCNASWP <sup>8</sup> included the provision that it would only operate in one language as there were no financial costs associated. The decision of the Commission to deviate from the rule for documented reason is with the prerogative of the Commission but does not necessarily need a change in the Rules. It is proposed to retain the text as is.

<sup>7</sup> Find the full list of responses in CX/CAC 24/47/2 Add.1, Annex 1, from page 31: [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FWorking%252BDocuments%252Fcac47\\_02e\\_Add1.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-47%252FWorking%252BDocuments%252Fcac47_02e_Add1.pdf)

<sup>8</sup> The provisions are described in ALINORM 89/40, paragraph 104, and the decision to establish the committee is described in paragraph 106: [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/de/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-18%252Fal89\\_40e.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/de/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-18%252Fal89_40e.pdf)

**Table 2: Section 1.3 General principles of the Codex Alimentarius**

Location	Nature of comment received	Analysis and/or proposed follow-up
Scope of the Codex Alimentarius	Propose to delete “and presentation”.  “The Codex Alimentarius includes provisions in respect of food hygiene, food additives, residues of pesticides and veterinary drugs, contaminants, labelling <del>and presentation</del> , methods of analysis and sampling, and import and export inspection and certification.”	While the scope of the <i>General standard for labelling of non-retail containers of foods</i> (CXS 346-2021) <sup>9</sup> includes presentation and thus may make it seem redundant in the <i>Codex Procedural Manual</i> , there are commodity standards with provisions concerning presentation, such as the <i>Standard for pineapples</i> (CXS 182-1993), <sup>10</sup> which indicates that in some cases, - in particular fresh fruits and vegetables standards - presentation is treated independently of labelling. It is proposed to retain the text as is.

## SECTION 2 ELABORATION OF CODEX STANDARDS AND RELATED TEXTS

**Table 3: Section 2.1 Procedures for the elaboration of Codex standards and related texts**

Location	Nature of comment received	Analysis and/or proposed follow-up
Paragraph 6 and Part 3	A proposal to clarify the text concerning adoption at Step 5/8 to better reflect current practices. Also consider possible consequential amendments to other parts of the <i>Codex Procedural Manual</i> .	Final adoption of Codex texts with the omission of steps 6 and 7 as foreseen in paragraph 6 is an application of the existing procedure, often referred to as adoption at Step 5/8. To avoid misunderstanding and improve clarity, it is proposed to add a footnote, after the first sentence in paragraph 6, indicating:  “this is sometimes referred to as ‘adoption at Step 5/8’.”
Paragraph 9	Codex standards are not sent to governments.	The following modification of the sentence is proposed to improve clarity  “Codex standards and related texts are published and are <del>sent</del> <b>made freely accessible</b> to governments ...”
Paragraph 11	It is not clear what “shall be renewed every two years on a rolling basis” means.	This refers to the strategic plan. It is proposed to modify the sentence as follows to improve clarity:  “The Strategic Plan shall cover a six-year period, and <b>it</b> shall be renewed, <b>as needed</b> , every two years.”
Part 2 Critical review, paragraph 12(i)	To modify the following text by adding the bold and removing the struck through words:	The proposal to remove reference to Step 5 is relevant in the context of recent experiences with standards elaboration/development and adoption.

<sup>9</sup> *General standard for labelling of non-retail containers of foods* (CXS 346-2021) Scope: This standard applies to the labelling of non-retail containers of food (excluding food additives and processing aids) not intended to be offered directly to the consumer including the information provided in the accompanying physical documents or by other means, and the presentation thereof. [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FStandards%252FCXS%2B346-2021%252FCXS\\_346e.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FStandards%252FCXS%2B346-2021%252FCXS_346e.pdf)

<sup>10</sup> *Standard for pineapples* (CXS 182-1993), Section 2.2.1 [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FStandards%252FCXS%2B182-1993%252FCXS\\_182e.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FStandards%252FCXS%2B182-1993%252FCXS_182e.pdf)

Location	Nature of comment received	Analysis and/or proposed follow-up
	<p>“the proposed timeline for completion of the new work, including the start date, <b>the number of sessions foreseen to develop the standard and the year of finalization</b>; <del>the proposed date for adoption at Step 5, and the proposed date for adoption by the Commission</del>; the time frame for developing a standard should not normally exceed five years <b>and contain an indication of the session of the Commission approving the work and finally adopting the standard or related text.</b>”</p>	<p>Noting the experience of the pandemic and that unforeseen interruptions can occur; it is proposed to focus on the number of sessions needed to complete the work rather than mentioning any specific step year or CAC session.</p> <p>In this context, the following modifications to the text are proposed, which provides flexibility in case of unforeseen events:</p> <p>“the proposed timeline for completion of the new work, including the start date, <del>the proposed date for adoption at Step 5, and the proposed date for adoption by the Commission</del>; <b>and the number of sessions foreseen to develop the standard</b>; the time frame for developing a standard should not normally exceed five years.”</p>
Part 2 Critical review, paragraph 19b(ii)	<p>To delete the entire sentence: <del>19b(ii) to ensure that the requirements of the endorsement procedure have been fulfilled, where appropriate;</del></p>	<p>Endorsement is an important part of the standards development process as outlined in Section 2.5 and also contributes to consistency across Codex texts which together make up the Codex Alimentarius. Endorsement should be considered in a timely manner so potential issues can be identified as early as possible in the standard setting process to avoid delays to the finalization of the standard.</p> <p>This text serves as an important check point as was recognized by the last session of CCEXEC and CAC. It is therefore proposed to retain the text as is.</p>
Part 3 Uniform procedure for the elaboration of Codex standards and related texts, Step 2	<p>Why are milk and dairy products singled out and why is IDF mentioned.?</p>	<p>Standards for Milk and Milk products were developed originally by the Joint FAO/WHO Committee of Government Experts on the Code of Principles Concerning Milk and Milk Products established in 1957. In 1991, the committee was integrated into the framework of the CAC with the same arrangements whereby related costs were covered by a host country.</p> <p>CCGP10 discussed the procedures for the elaboration of Codex standards for milk and milk products which they considered should be the same as for other committees but noted that “In the special case of standards for individual named cheeses where the depositing country for the standard was normally consulted at the first stage of the</p>

Location	Nature of comment received	Analysis and/or proposed follow-up
		<p>elaboration process, it was noted that this consultation could be done by the International Dairy Federation when formulating its recommendations to the Committee on Milk and Milk Products at Step 2”.</p> <p>CAC20 supported this proposal and as a result there is specific reference to IDF in this step of the procedure.<sup>11</sup></p>
Part 3 Uniform procedure for the elaboration of Codex standards and related texts, Step 3 (Also Part 4, Step 3)	<p>Add "by the Codex Secretariat" to the following statement, which appears in both Part 3 and Part 4:</p> <p>“The proposed draft standard is sent <b>by the Codex Secretariat</b> to Members of the Commission and interested international organizations...”</p>	It is noted that both preceding and succeeding paragraphs make specific reference to the Codex Secretariat, hence this proposal would be consistent with other text in this section.
Part 4 Uniform accelerated procedure for the elaboration of Codex standards and related texts, Step 1	“Two-thirds majority votes for accelerated procedure” is superseded.	Certain decisions of the CAC, particularly those of a procedural nature, require two-thirds majority votes. In practice, such decisions may be consensual and therefore voting is not required. This nevertheless highlights the level agreement needed for such decisions and therefore is not considered to be superseded. It is therefore proposed to retain the text as is.
Part 5 Subsequent procedure concerning publication of Codex standards, paragraph 20	Standards are not “issued” to countries.	<p>In line with the proposed change to Section 2.1, paragraph 9, it is proposed that the phrase “made freely accessible” replace the word “issued”:</p> <p>“The Codex standard is published and <b>issued made freely accessible</b> to all Members and Associate Members of FAO and/or WHO and the international organizations concerned.”</p>
Part 5 Subsequent procedure concerning publication of Codex standards, paragraph 21	Is it necessary to refer to the publications as “FAO Publications” under the new publishing rules?	There is no need to further qualify the publications as this is clearly described in the previous paragraph. The process by which publication takes place is different than the outcome and may be subject to change, so it does not need to be specified here.
Part 6 Subsequent procedure concerning publication and possible extension of territorial application of the standard and paragraph 22	<p>Modify the title of Part 6 by deleting the struck through text:</p> <p>Subsequent procedure concerning <del>publication and</del> possible extension of territorial application of the standard</p> <p>And remove paragraph 22:</p> <p><del>The Codex regional standard is published and issued to all</del></p>	Noting that publication is already covered in Part 5, there is no need to repeat it in Part 6 for regional standards. Therefore, it is proposed to accept the proposed deletions.

<sup>11</sup> [Report of the 10<sup>th</sup> session of the Codex Committee on General Principles \(para 48\)](#)

Location	Nature of comment received	Analysis and/or proposed follow-up
	<del>Members and Associate Members of FAO and/or WHO and to the international organizations concerned.</del>	
Part 6 Subsequent procedure concerning publication and possible extension of territorial application of the standard, paragraph 23b(ii)	<p>Modify the paragraph by removing the struck through text:</p> <p><del>“When the relevant commodity committee is not active: When the commodity committee concerned is not active (i.e. not holding physical sessions), the proposal for conversion of a regional standard into a worldwide standard should preferably come through the originating coordinating committee, substantiated by a project document; ...”</del></p>	<p>It is proposed to accept this modification with some edits to reduce redundancy: It is suggested to remove struck through text and add bold text:</p> <p>“When the relevant commodity committee is not active: <b>(i.e. In such cases,</b> the proposal for conversion of a regional standard into a worldwide standard should preferably come through the originating coordinating committee, substantiated by a project document; ...”</p>
Part 7 Guide to the procedure for the amendment and revision of Codex standards and related texts	<p>The proposed changes [amendments and revisions in CX/GP 23/33/5<sup>12</sup>] could affect a precedent that the Codex Committee on Food Additives (CCFA) has been following pertaining to the addition of food additives (or revision of maximum use levels) in commodity standards that were generated by a committee that is now <i>sine die</i>.</p> <p>An example would be commodity standards that were put together by the Codex Committee on Milk and Milk Products (CCMMP), which is a committee that is now <i>sine die</i>. Many of the corresponding commodity standards have been aligned with the <i>General Standard for Food Additives</i> (GSFA), and thus now contain a general reference to the GSFA (rather than specific list of additives).</p> <p>In cases where a new additive that was not included in the original commodity standard is proposed to be added to the GSFA in a food category that would include the commodity standard, CCFA has taken the position (with support from the Codex Secretariat) that CCFA has the authority to permit the use of the new additive in commodity standards for which the originating committee is <i>sine die</i>. For cases where there is still</p>	No, in this case, the proposed changes would not call this into question. This could if needed be further considered in the discussions under Agenda Item 5.

<sup>12</sup> CX/GP 23/33/5 [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252Fgp33\\_05e.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252Fgp33_05e.pdf)

Location	Nature of comment received	Analysis and/or proposed follow-up
	<p>an active commodity committee, we always make a request of the commodity committee before making a change.</p> <p>The question was raised: Would the proposed changes call in to question the practice that CCFA has been following pertaining to the new use of additives in commodity standards for which the originating commodity committee is <i>sine die</i>?</p>	
The entire section (2.1) in conjunction with: 2.3 Criteria for the establishment of work priorities and 2.4 Guidelines on the application of the criteria for the establishment of work priorities	A proposal to undertake a review of Section 2.1 with the criteria described in Section 2.3 and the criteria applicable to commodities described in 2.4, in particular the parts that relate to new work proposals.	Currently, practical guidance on new work proposals is being developed. It is proposed that any discussion of potential amendments related to this in the <i>Codex Procedural Manual</i> be postponed until after that practical guidance is available.

**Table 4: 2.2 Criteria for the establishment of subsidiary bodies of the Codex Alimentarius Commission**

Location	Nature of comment received	Analysis and/or proposed follow-up
The entire section (2.2), see also Section 3.6 Guidelines on electronic working groups	Revise how working groups are established under the Commission either in this section, or Section 3.6 Guidelines on electronic working groups, or both.	<p>A working group is not a subsidiary body, therefore Section 2.2 is proposed to remain as is.</p> <p>Any discussion on changes to the procedural guidelines as regards working groups should be considered under Agenda Item 4.1. This is a more substantive issue than superseded text and therefore goes beyond the scope of this document.</p>

**Table 5: 2.11 Principles for the establishment or selection of Codex sampling procedures**

Location	Nature of comment received	Analysis and/or proposed follow-up
Final paragraph	<p>Remove the struck through text and add bold text to the following:</p> <p>“Methods of analysis which have already been <del>printed</del> <b>published</b> as official methods of analysis in other available publications...”</p>	It is proposed to accept this change to better reflect actual practice.



## SECTION 4 RISK ANALYSIS

**Table 6: 4.8 Risk analysis principles applied by the Codex Committee on Pesticide Residues**

Location	Nature of comment received	Analysis and/or proposed follow-up
Paragraph 218	Add a new item (f) to the list: f) Table 5 – Unsupported compounds	These principles were developed by the CCPR and adopted by CAC. Therefore, any proposals for substantive changes need to be brought to the attention of CCPR.  The purpose of this exercise was to address inconsistencies and superseded content, and this goes beyond that mandate.
Paragraphs 219-224	The priority list now has a rolling submission and does not follow the prescribed dates necessarily and that the EWG invitation also does not wait until after the CAC to be issued.	These dates are considered indicative and such flexibility has so far not impacted negatively on the work of CCPR, nor have concerns been expressed by Codex Members at CCPR. Therefore, it is proposed to retain the text as is and, if needed, concerns may be brought to the attention of CCPR.
Paragraph 220	Remove struck through text, add bold text: “In early September of each year, the EWG Chair will issue a <del>broadcast email</del> <b>message</b> to Members/Observers...”	It is proposed to retain the text as is as an email is issued by the EWG chair to all Members/Observers.
Paragraph 246	The JMPR report is not always available by February.	These dates are indicative of when the JMPR report is needed, and some degree of flexibility is required: The JMPR report is usually available between December and January. Therefore, it is proposed to retain the text as is.

## SECTION 6 MEMBERSHIP

**Table 7: 6.1 Core functions of Codex contact points**

Location	Nature of comment received	Analysis and/or proposed follow-up
Codex contact points (CPPs) no. 3	CCPs do not receive final Codex texts, but rather they are downloaded from Codex website.	It is proposed to replace “Receive” with “Access” to reflect current practice.  “ <del>Receive</del> <b>Access</b> all Codex final texts...”
Entire section	Consider updating the section to reflect current practice, specifically paragraphs 12 and 17 as Codex texts and working documents are now exclusively online and paragraph 16 as it does not align with paragraph 14 of Section 3.1 Guidelines to host governments of Codex committees and ad hoc intergovernmental task forces currently under review by host secretariats.  In-depth revision of this text would be welcome.  Also consider if this section should still be located in the <i>Codex</i>	The proposal above addresses the problem identified with paragraph 12 as per the 28th edition.  While the CCP no longer needs to maintain a physical library of Codex Texts, there is nevertheless the expectation that they remain the national focal point for any information on Codex texts. Members may wish to consider whether “library” continues to give the sense of this role or other terms may be more appropriate such as overview, inventory etc.  Paragraph 14 in Section 3.1 makes reference to Codex Contact Points as

	<i>Procedural Manual</i> , following the removal of other parts of this section to the Codex website.	<p>one of the recipients of invitation to Codex committees. Any possible revisions to this should be considered in the context of possible revisions to section 3.1 (see agenda item 4.1)</p> <p>It is proposed that Section 6 should remain as is since it was recommended by CCGP33<sup>13</sup> and adopted by CAC46<sup>14</sup> to move only the first part of Section 6 (Membership of the Codex Alimentarius Commission) to the Codex website with a link to the list provided in the <i>Codex Procedural Manual</i>.</p>
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## SECTION 7 RELATIONS WITH OTHER ORGANIZATIONS

**Table 8: Section 7.2 Principles concerning the participation of international non-governmental organizations in the work of the Codex Alimentarius Commission**

Location	Nature of comment received	Analysis and/or proposed follow-up
Paragraphs 26a-c	<p>Remove the struck through text in the following:</p> <p>a) shall be entitled to send an Observer (without the right to vote) to sessions of the Commission, who may be accompanied by advisers; <del>to receive from the Secretary of the Commission, in advance of the session, all working documents and discussion papers;</del> to circulate to the Commission its views in writing, without abridgement; and to participate in discussions when invited by the Chairperson;</p> <p>b) shall be entitled to send an Observer (without the right to vote) to sessions of specified subsidiary bodies, who may be accompanied by advisers; <del>to receive from the secretariats of the subsidiary bodies, in advance of the session, all working documents and discussion papers;</del> to circulate to these bodies its views in writing, without abridgement; and to participate in discussions when invited by the Chairperson;</p> <p>c) may be invited by the Directors-General to participate in meetings <del>or seminars</del> on subjects organized under the Joint FAO/WHO Food</p>	<p>It is proposed to replace, in paragraphs a and b “receive from the Secretary of the Commission/secretariats of the subsidiary bodies” with “access” and leave the rest of the text as is.</p> <p>a) shall be entitled to send an Observer (without the right to vote) to sessions of the Commission, who may be accompanied by advisers; to <del>access</del><del>receive from the Secretary of the Commission, in advance of the session, all working documents and discussion papers;</del> to circulate to the Commission its views in writing, without abridgement; and to participate in discussions when invited by the Chairperson;</p> <p>b) shall be entitled to send an Observer (without the right to vote) to sessions of specified subsidiary bodies, who may be accompanied by advisers; to <del>access</del><del>receive from the secretariats of the subsidiary bodies, in advance of the session, all working documents and discussion papers;</del> to circulate to these bodies its views in writing, without abridgement; and to participate in discussions when invited by the Chairperson;</p> <p>For paragraph c), it is proposed to retain the word seminars as Observers may be and indeed have been invited to participate in events other than</p>

<sup>13</sup> REP23/GP, Summary and status of work, p.iii [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252FFinal%252520Report%252520CCGP33%252FREP23\\_GPe.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/en/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-716-33%252FFinal%252520Report%252520CCGP33%252FREP23_GPe.pdf)

<sup>14</sup> REP23/CAC, paragraph 22(i) [https://www.fao.org/fao-who-codexalimentarius/sh-proxy/jp/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-46%252F%252E2%2598%2585Final%252520Report%252FREP23\\_CACe.pdf](https://www.fao.org/fao-who-codexalimentarius/sh-proxy/jp/?lnk=1&url=https%253A%252F%252Fworkspace.fao.org%252Fsites%252Fcodex%252FMeetings%252FCX-701-46%252F%252E2%2598%2585Final%252520Report%252FREP23_CACe.pdf)

	Standards Programme which fall within its fields of interest, and if it does not so participate, it may submit its views in writing to any such meeting <del>or seminar</del> ;	Codex committees and this provides the flexibility to do so.
Annex: Information required of international nongovernmental organizations requesting observer status, paragraph 13	Remove the paragraph.	It is proposed to retain the text as-is. This information is still relevant to the Codex Secretariat, this facilitates participation of INGOs.

## OTHER REQUESTS

**Table 9: Comments that do not fit neatly into one section or another**

Location	Nature of comment received	Analysis and/or proposed follow-up
Applies to the entire <i>Codex Procedural Manual</i>	Conduct an in-depth review of the modality and the relevance of working by correspondence.	See Agenda Item 8: Review of the application of the Criteria and procedural guidelines for Codex committees and ad hoc intergovernmental task forces working by correspondence CX/GP 25/34/9 will address this.
Applies to the entire <i>Codex Procedural Manual</i>	Consider aligning the <i>Codex Procedural Manual</i> to changes in practice resulting from adopting the Online Commenting System, which has impacted the organization of aspects of Codex work.	It is proposed to avoid mentioning the OCS specifically, or any specific tool, to avoid introduction of information that may become obsolete.

## APPENDIX II

UPDATES TO THE *CODEX PROCEDURAL MANUAL* BY THE CODEX SECRETARIAT

Based on comments and ongoing review of the *Codex Procedural Manual*, it is proposed to make the following changes to the 31st edition of the *Codex Procedural Manual*:

**To apply for the 31st edition**

1. Standardize references to Codex texts across the document by resolving variations such as Codex texts (e.g., Section 2, para 19, b. i), Codex standards and related texts (e.g., Section 2, Step 8), and Codex final texts (e.g., Section 6, point 3). Decide whether to unify or distinguish terms like Codex standards, codes of practice, or related texts (e.g., Section 2, para 40). Also, clarify usage of Codex standards versus Codex texts.
2. Add missing adoption dates to subsections: e.g. Section 2.7: Guidelines for the inclusion of specific provisions in Codex standards and related texts – first appears in the 9th edition of the *Codex Procedural Manual* (1995).
3. Suggest chairperson, vice-chairperson, secretary, and coordinator are made lowercase for consistency when referring to role and not title of specific person, e.g. versus Secretary of the Commission (align with Section 3).
4. Ensure consistency of reference to the Horwitz/Thompson equation.
5. Section 4.8: Label last annex as E.
6. Section 2, para 55: Arrange committees in alphabetical order for easier reference.
7. Section 2: Replace “document” with “Section” or another term for clarity.
8. Section 4, para 231, letter C: Delete the typo “thn.”
9. Add hyperlinks to sources.
10. Section 3.4 add the word physical to the phrase working groups.
11. Review parentheses and revise parentheses within parentheses to square brackets within parentheses, e.g. (... [...]) not (...(...))
12. Check what the EHE glossary reference is referring to, and add the source.

**Applied to the 30th edition**

For the purpose of transparency, an overview of the editorial changes made to the 30th edition of the *Codex Procedural Manual*

*Terminology*

1. The first reference to the Codex Secretariat was changed to Joint FAO/WHO Codex Secretariat (hereinafter “Codex Secretariat”). For the other references, the word “Codex” was added before “Secretary” where needed.
2. The first reference to the Codex Procedural Manual was changed to *Codex Alimentarius Commission Procedural Manual* (hereinafter “*Codex Procedural Manual*”). All other references to the publication were consistently changed to *Codex Procedural Manual*.
3. The first reference to the Codex Alimentarius Commission was updated to replace the abbreviation “CAC” with (hereinafter “Commission”). Throughout the publication all instances of “CAC” were replaced with “Commission”.
4. References to “the Secretary” (when referencing the Codex Secretary) were updated to “the Secretary of the Commission” to make the reference consistent with the most common way the secretary is referred to within the *Codex Procedural Manual*, and to be clear which secretary is being referred to.

*Numbering and cross-referencing*

5. Subsections were numbered.
6. Cross-references were updated to include section or subsection numbers and headings.

*Headings and formatting*

7. Subheadings (e.g. 1.1 level) were updated to avoid abbreviations; where useful, both the full names/terms and the abbreviation are used.
8. Section 2.11 title “General guidelines on sampling” was spelled out in full.

*Tables of contents*

9. Primary table of contents:
  - Removed “Procedures for consideration of entry and review of food additive provisions” from Section 2 (it is a sub-sub-title).
  - Removed Annex from Section 7.
10. Secondary tables of contents (at the start of each section):
  - the adopted, amended, and revised dates for each subsection were put in chronological order with standardized capitalization and punctuation e.g., “Adopted in 2005.”.
  - Section 1 Definitions for the purposes of the Codex Alimentarius was updated from Definitions.
  - Section 2: Corrected the break between Sections 2.9 and 2.10.
  - Section 4:
    - The note: “Codex principles, policies, and guidelines addressed in this section” was removed.
    - The old committee name was moved from a footnote to the entry.
  - Section 5:
    - Revised note to align with Section 6: “The session history for the Commission, Executive Committee, and all other subsidiary Codex bodies is available at [www.codexalimentarius.org](http://www.codexalimentarius.org) on the relevant committee page under COMMITTEES AND TASK FORCES.”
  - Section 7: Removed the annex

*List of abbreviations*

11. Removed duplicate entry for ALOP.
12. Removed unnecessary entries: IT, CAC, GSCTFF, CCFAC, and OIE.
13. Added the following new entries: CCFL, CCMAS, CCFICS, CWBC, and PWG.
14. Alphabetized some entries that were out of order.

*Text consistency*

15. Outdated addresses (e.g., “FAO, Rome”) removed when providing the location of the Secretary of the Commission, e.g. Section 3: “The letter of invitation and provisional agenda shall be prepared by the Codex Secretary [DELETED: CAC, Joint FAO/WHO Food Standards Programme, FAO, Rome,] in consultation with the chairperson of the committee for issue by the Directors-General to all Members and Associate.
16. Committee initialisms introduced in each section, then used consistently (but not in titles).
17. Article “the” removed before JECFA, JEMRA, JMPR and committee names when used as nouns.
18. Corrected the abbreviation for GEMS/Food from “GEMS food” and “GEMS/food”.
19. Corrected errors in the phrase “Statements of principle” to correctly reference the “Statement of principles.”
20. Strategic plan was written in lowercase unless referring to a specific document.
21. Codex texts were written out in full with title, code, and endnote on first mention in each section. For subsequent mentions, only the title was referenced.
22. Replaced “hereafter” with “hereinafter” in two places.

*Endnotes*

23. Added five missing sources

24. Renumbered sources as needed.
25. Removed the Thompson 2000 in-text citation.

*Miscellaneous*

26. Committees reordered in Section 5 to maintain alphabetical order